



STAFF REPORT

RESOLUTION APPROVING PLANS AND SPECIFICATIONS, AUTHORIZING FOR SEALED BIDS, APPROVING AWARD OF CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR AN AMOUNT NOT TO EXCEED \$85,000, APPROVING A CONSTRUCTION CONTINGENCY NOT TO EXCEED \$8,500, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT FOR THE TWIN PINES PARK FENCE REPLACEMENT PROJECT, CITY CONTRACT NUMBER 487

Honorable Chair and Board Members:

Summary

Twin Pines Fence Committee requests that the Redevelopment Agency Board approve City Contract Number 487, the Twin Pines Park Replacement Project plans and specifications and the authorization to bid this project. The Committee also requests approval of a construction contingency equal to ten percent of the contract award. The estimate cost for this project is \$85,000.

Background

In 2005, it was determined that the fence along Ralston Avenue at Twin Pines Park was in decline and the Redevelopment Agency allocated \$110,000 to replace the fence. The overall length of existing fence is approximately 870 feet. The portion along Ralston Avenue is 750 feet and the portion separating City property from Wells Fargo Bank, parallel to Twin Pines Lane is 120 feet in length.

A committee was formed with representatives from the Parks and Recreation Commission, Planning Commission, City Council and Parks and Recreation Department Staff. The Committee is comprised of Parks & Recreation Commissioners Judy King, Margo Cheechov and Walt Shjeflo, Planning Commissioner Kenn Parsons, and City Council Member Bill Dickenson. The Committee, working with Project Manager Daniel Ourtiague from the Parks and Recreation Department, has met on five separate occasions to take input to consider various design options and make a recommendation to the Redevelopment Agency for final approval. In addition, staff has met on several occasions with the Public Works Director and the Community Development Director to gain their input and recommendations on various aspects of the project.

The Committee presented the proposed fence design to the Parks and Recreation Commission on May 2, 2007 and to the Planning Commission on June 5, 2007. On both occasions, the

Commissions supported the proposed design and provided positive feedback and creative ideas that the Committee incorporated into the final recommendation. It is worth noting that both Commissions unanimously supported the Twin Pines Fence Replacement Project.

Discussion

The proposed fence is a 4' high redwood fence in the "board and batten" style. Several factors were considered in recommending the "board and batten" style design, with 6X6 posts, which included park user safety, privacy of park users, natural setting of Twin Pines Park, pedestrian safety and the view from Ralston Avenue.

Discussion and comments at the Planning Commission meeting led to inclusion of pergolas at the two pedestrian entrances into Twin Pines Park. It is recommended that the pergolas have signs attached to read "Twin Pines Park", along with the City of Belmont logo. The 6x6 fence posts will protrude 6" above the finished fence and have a beveled top to accent the posts.

In addition, consensus was reached that the fence should continue to the west boundary of the park and would include an additional 400 ft. of fencing and 2nd pergola. This addition would be added to the bid package and considered as alternative #A and completed if sufficient funding is available. (See attachment B).

The committee took into consideration the following design elements:

- Safety, visual screen, privacy, height of fence and length of fence
- Type of material (wood, iron, vinyl, alternative material)
- Type of posts, columns
- Maintenance of material (paint, rust, rotting, vandalism, other)
- Cost of materials and construction

Fiscal Impact

Total funds available \$110,000. The estimated cost of City Contract 487 is \$85,000. Funding will be obtained from the RDA Capitol Improvements Fund, Project Account 351-4610-9602-9030. Another \$8,500 will be reserved for construction contingency as needed by the City Manager and Finance Director to address unforeseen conditions that would prevent contract completion. The balance of funds (\$16,500) would be directed towards tree work, project drawings and landscaping materials.

General Plan/Vision Statement

Distinctive Community Character

- Its small-town ambience sets it apart as a tranquil, safe and desirable place to live.

Natural Beauty

- Our natural surroundings inspire us to play, create, and contemplate.
- Our actions today preserve and enhance Belmont's beauty to make it even lovelier for our grandchildren.

Public Contact

The publication and posting of City Council agenda

Recommendation

It is recommended that the Redevelopment Agency take the following actions for City Contract Number 487 – Twin Pines Fence Replacement Project.

1. Approve the plans and specifications;
2. Authorize staff to secure bids.
3. Approve award of the contract to lowest responsible bidder for an amount not to exceed \$85,000.
4. Approve construction contingency not to exceed \$8,500.
5. Authorize the balance of funding not to exceed \$16,500 for tree work and landscaping materials.
6. Authorize the City Manager to execute a contract with the lowest responsible bidder.

Alternatives

1. Take no action
2. Make other design recommendations

Attachments

- A. Resolution
- B. Plot Plan of proposed fence locations
- C. Artists rendition from Gail Gandolfi
- D. Photograph of comparable pergola design

Respectfully submitted,

Daniel Ourtiague
Project Manager

Adam Politzer
Director of Parks and Recreation

Jack R. Crist
City Manager

Staff Contact:

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REDEVELOPMENT AGENCY RESOLUTION NO. _____

RESOLUTION APPROVING PLANS AND SPECIFICATIONS, AUTHORIZING FOR SEALED BIDS, APPROVING AWARD OF CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR AN AMOUNT NOT TO EXCEED \$85,000, APPROVING A CONSTRUCTION CONTINGENCY NOT TO EXCEED \$8,500, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT FOR THE TWIN PINES PARK FENCE REPLACEMENT PROJECT, CITY CONTRACT NUMBER 487

WHEREAS, The fence at Twin Pines Park is in need of replacement; and

WHEREAS, plans and specifications have been prepared for this work; and

WHEREAS, the plan has been reviewed by Parks and Recreation Commission and Planning Commission; and,

WHEREAS, Redevelopment Agency has adequate funds for the project

NOW, THEREFORE, BE IT RESOLVED:

1. The Redevelopment Agency of the City of Belmont approves City Contract Number 487, plans and specifications.
2. The Redevelopment Agency of the City of Belmont authorizes sealed bids for this work.
3. The Redevelopment Agency of the City of Belmont approves award of contract to the lowest responsible bidder for an amount not to exceed \$85,000, and approves an \$8,500 construction contingency.
4. The Redevelopment Agency of the City of Belmont authorizes the City Manager to execute a contract with the lowest responsible bidder.
5. Funding shall be from the Redevelopment Agency Fund, project account 351-4610-9602-9030.

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I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the Redevelopment Agency of the City of Belmont at a regular meeting thereof held on July 10, 2007 by the following vote:

AYES, DIRECTORS: _____

NOES, DIRECTORS: _____

ABSTAIN, DIRECTORS: _____

ABSENT, DIRECTORS: _____

Secretary, Redevelopment Agency

APPROVED:

Chair, Redevelopment Agency